

**Washington State Nursing Care Quality Assurance Commission**

**SPECIAL MEETING NOTICE**

**January 10, 2003, 9:00AM – 4:00PM**

**Hawthorne Suites**

**6329 South 212th Street**

**Kent, WA 98032**

**425-254-7206**

Commission Members:	Joanna Boatman, RN, Chair Becky Kerben, LPN, Co-Chair Rev. Ezra Kinlow, Public Member Frank Maziarski, RN, CRNA Cheryl Payseno, RN, MPA	Jacqueline Rowe, RN Roberta Schott, LPN Sandra Weeks, LM, ARNP Marlene Wells, LPN
Assistant Attorney General:	Marc Defreyn, Assistant Attorney General	
Staff :	Paula R. Meyer, RN, MSN, Executive Director Chuck Cumiskey, RN, BSN, CRRN, Nurse Practice Manager Maura Egan, RN, PhD, Education Manager	Jeanne Giese, RN, MN, Chief Investigator Karl Hoehn, Lead Staff Attorney Kris McLaughlin, Secretary Terry West, Health Administrator

In accordance with the Open Public Meetings Act, approximately 300 special meeting notices were sent to individuals requesting notification of Nursing Commission meetings.

If you have questions regarding the agenda you may call the Nursing Commission office at (360) 236-4713. Items may be taken out of order. If you wish to attend the meeting for a single item, you may contact Kris McLaughlin at the number listed above and request that a specific time be scheduled for that item.

These meetings are accessible to persons with disabilities. Special aids and services can be made available upon advance request. Advance request for special aids and services must be made no later than 7 days prior to the meeting. For information and assistance call 1-800-525-0127. TDD may also be accessed by calling the TDD relay service at 1-800-833-6388.

Smoking is prohibited at this meeting.

<b>January 10, 2003</b>		<b>Health Professions Quality Assurance Commission Section 6 business meeting</b>
<b>9:00A.M</b>		
<b>1.</b>		<b>Opening – Joanna Boatman, Chair</b>
		Call to Order
		Order of Agenda – The order of the agenda may change according to the needs of the Nursing Commission
		Announcements
		Other



<b>2.</b>		<b>Consent Agenda – DISCUSSION/ACTION</b>  Items listed under the consent agenda are considered to be routine agency matters and will be approved by a single motion of the Commission without separate discussion. If separate discussion is desired, that item will be removed from the consent agenda and placed on the regular business agenda.
	A.	Minutes
	B.	Budget report
	C.	Sub-committee minutes
	D.	Rules update
	E.	Reports from NCSBN committees – Cheryl Payseno, Frank Maziarski, Maura Egan, Paula Meyer
	F.	Pre-Publication draft of the Task Force Report
	G.	Other
<b>3.</b>		<b>Chair report — Joanna Boatman – DISCUSSION/ACTION</b>
	A.	Other
<b>4.</b>		<b>Executive Director report — Paula Meyer – DISCUSSION/ACTION</b>
	A.	Bioterrorism – Small pox vaccination plan
	B.	Office move to Tumwater
	C.	Commitment to Regulatory Excellence (CORE) report
	D.	Nursing Commission 101 video production with MultiCare
	E.	Staffing concerns regarding the increase in workload with NPAP
	F.	Nursing Assistant Training Program approvals
	G.	Governor appointments to the Nursing Commission
	H.	Other
<b>5.</b>		<b>Structure and Function of the Nursing Commission task force – Cheryl Payseno – DISCUSSION/ACTION</b>
		The Nursing Commission created a task force to evaluate the current structure of the subcommittees and their reports to the commission. The task force will report their discussion and make recommendations to the full commission for action.
<b>6.</b>		<b>The role of the Nursing Assistant with Medication Assistance – Cheryl Payseno, Roberta Schott, Paula Meyer, Chuck Cumiskey – DISCUSSION/ACTION</b>
		Revisions in the In-Home Services rules have brought the question nursing assistant's role in medication assistance in community based care settings. At the July meeting, the Nursing Commission decided that nursing assistants could participate in medication assistance. The issue remaining is the tasks that had been performed by nursing assistants that are included in the definition of medication administration. The nursing commission will consider adopting an advisory opinion on nursing assistant tasks included in medication assistance. Also, the Nursing Commission has been working on the nursing assistant rules. If rules changes are necessary to reflect this or approval of their training programs, the commission will discuss these impacts.
<b>7.</b>		<b>Out of State Travel – Paula Meyer – DISCUSSION/ACTION</b>



8.		<b>Medication Organizers – Joanna Boatman - Discussion/Action</b>
		The Nursing Commission issued an advisory opinion that it is within the scope of practice for nurses to fill medication organizers while the Board of Pharmacy issued an opinion that the filling of medication organizers was dispensing medications. The issue was then subject to Secretary of Health review. Any further action that has occurred on this issue will be presented to the Nursing Commission at this time.
9.		<b>Nurse Techs – Joanna Boatman, Karl Hoehn, Paula Meyer – Discussion/Action</b>
		A meeting was held on December 5 with stakeholders from the long term care associations, WSNA, NWOE, and SEICU/1199 to discuss potential legislation to address the issue of the nursing commission's lack of legislative authority to have the nursing tech role in rule. A report will be given from the members
10.		<b>Pro Tems – Paula Meyer – Discussion/Action</b>
		A transition plan was developed and implemented to align the Nursing Commission with legislation adopted in 2002 addressing the terms of pro tem members of health professions boards and commission. Ms. Meyer will present current status of the plan and actions that have occurred.
11.		<b>Legislative Task Force – Joanna Boatman, Paula Meyer – Discussion/Action</b>
		Legislative issues that have been identified will be presented and assignments made for possible testimony, questions, and briefings that may occur during the legislative session.
12.		<b>Washington Nursing Leadership Council (WNLC)– Joanna Boatman, Cheryl Payseno, Paula Meyer – Discussion/Action</b>
		A report on WNLC activities that have occurred since the November Nursing Commission meeting will be presented. The WNLC has three sub-committees addressing the Washington State Strategic Plan for Nursing. Joanna, Cheryl, and Paula are each on different committees and will discuss any actions or discussions that may directly affect the nursing commission.
13.		<b>Discussion items - Joanna Boatman – DISCUSSION/ACTION</b>
		The commission members will discuss items that have come to their attention since the last meeting that may need further research or assignment to a sub-committee or task force.
14.		<b>Executive Session if needed – The Executive Session is that part of a regular or special meeting that is closed to the public.</b>
		<b>LUNCH</b>
15.		<b>OPEN MIKE</b>
1:00pm		<b>Open mike is for public presentation of issues to the Nursing commission. If the public has issues regarding disciplinary cases, please call: 360-236-4727.</b>



<b>16.</b>		<b>Best Practices Guidelines for Verbal Orders – Discussion/Action – Chuck Cumiskey</b>
		The nursing commission provided the Board of Pharmacy with input on the Best Practices Guidelines for Verbal Orders. The Guidelines will be presented to the Nursing Commission.
<b>17.</b>		<b>Nursing Commission Strategic Plan – Discussion/Action</b>
		The nursing commission will review and update their strategic plan.
<b>18.</b>		<b>Practice Subcommittee report – Frank Maziarski - DISCUSSION/ACTION</b>
	A.	New Business – DISCUSSION/ACTION
	1.	Request by American Society of Anesthesiologists (Dr Flanery) to have the NCQAC evaluate AWHONN, and NCQAC position on epidurals in obstetrics.
	2.	Review the scope of practice statements to assure they were within the ARNP practice in the state of Washington
	3.	Withdraw of narcotics (and other meds) from the Pyxis for epidural administration to labor patients.
	4.	Review of flu vaccinations interagency plan
	5.	Advisory opinion request from Janet Barret from Good Samaritan Hospital: “Is it within the scope of practice for a RN to perform surgical site marking”.
	B.	Old Business – DISCUSSION/ACTION
	1.	Reports
		<ul style="list-style-type: none"> <li>• Botox</li> <li>• Office Based Anesthesia</li> <li>• Clinical Competence</li> </ul>
	2.	Review Medical Quality Assurance Commission draft policy – Use of Lasers in Skin Care and Treatment
	C.	Other
<b>19.</b>		<b>Education Subcommittee report – Marlene Wells - DISCUSSION/ACTION</b>
	A.	Rules – DISCUSSION/ACTION
		Education rules
		<ul style="list-style-type: none"> <li>• Meeting to include stakeholder comments to determine whether new DRAFT language or CR102 (December 23, 2002).</li> <li>• Foreign Nurse Licensing/Endorsement rules – begin in January 2003, if Education rules completed.</li> </ul>
	B.	Other – DISCUSSION/ACTION
	1.	Issue of Preceptorship in Nursing Education Programs needs policy development.
<b>20.</b>		<b>Discipline Subcommittee report- Cheryl Payseno - DISCUSSION/ACTION</b>
	A.	New Business – DISCUSSION/ACTION
	1.	No answers report from Carolyn Hunter



		2.	Draft policy on drafting orders and compliance
		3.	Sanction Guidelines - Noncompliance
	B.		Other
21.			Other/FYI
22.			Closing -